DOCUMENT RESUME

ED 088 550 JC 740 104

TITLE	Staff and Program Development in Florida's Public Community Colleges, 1972-73.
INSTITUTION	Florida State Dept. of Education, Tallahassee. Div. of Community Junior Colleges.
PUB DATE	Feb 74
NOTE	63p.
AVAILABLE FROM	Textbook Services, 317 Knott Building, Tallahassee, Florida, at $0.41 per copy
EDRS PRICE	MF-$0.75 HC-$3.15
DESCRIPTORS	Community Colleges; *Curriculum Development; *Expenditures; *Guidelines; Program Descriptions; *Program Development; Program Evaluation; Resource Allocations; Staff Improvement; *Tables (Data)

ABSTRACT

Guidelines and forms used in staff and development efforts in Florida's public community colleges are provided. Following these are a tabulation and brief summary of the staff and program development activities at each of the community colleges. After the title and a brief description of each program, the following types of information are coded for each: functional area primarily served, college program primarily served, success of the activity (institutional judgment), and value of the activity (institutional judgment). An analysis of the programs according to resource allocations and expenditures concludes the report. (KM)

ED 088550

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STAFF AND PROGRAM DEVELOPMENT

IN

FLORIDA'S PUBLIC COMMUNITY COLLEGES

1972-73

JC 740 104

Department of Education
DIVISION OF COMMUNITY COLLEGES
Tallahassee, Florida 32304

February, 1974

This public document was promulgated at an annual cost of $287.40 or $.41 per copy to report the activities generated in the Community Colleges in Florida during 1972-73 stemming from Staff and Program Development funds.

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INTRODUCTION

The purpose of this document is to report 1973-74 Staff and Program Development guidelines and forms and to report institutional activities supported by Staff and Program Development appropriations for 1972-73. Some institutions may have engaged in staff or program development activities supported by funds additional to funds provided through the State program for Staff and Program Development, and those activities may not be reported herein. An analysis of Staff and Program Development activities is reported on the final pages of this document.

Enactment of a new procedure for determining the apportionment of state funds to community college districts became effective July 1, 1973. Prior to that time, the authority for Staff and Program Development as a special funding program was §230.767, Florida Statutes. State Board of Education Regulations and administrative directives from the Division of Community Colleges provided direction for administering the SPD program. Funding was at the rate of three percent of salaries.

The new funding procedure law removed Staff and Program Development authorization and formulation from law. State Board of Education Regulations (6A-8.761) now provides the authority for the SPD program and provides the allocation formula. Further direction for administering the SPD program remains with the Division of

Community Colleges. Funding is at the rate of two percent of the previous year's apportionment for current operation.

A Staff and Program Development Guidelines Committee consisting of representative members of the community college system aids the Division of Community Colleges in maintaining guidelines for the SPD program. Coordination of the SPD program is through a system of SPD coordinators with one from each community college.

State Board of Education Regulations (6A-8.761) reads:

> Staff and program development funds.-- Funds included in the minimum foundation program for staff and program development shall be expended by each community college in accordance with a plan for staff and program development. Such plan shall be submitted for review and approved as required by the director. Beginning July 1, 1973, each community college shall allocate from its resources available for current operations during the fiscal year an amount equal to not less than two percent (2%) of the previous year's allocation from the state community college program fund or minimum foundation program for the purpose of funding staff and program development activities. In the event that current allocations from the state community college program fund are less than the allocations for the previous year, the director may authorize a decrease in the allocation to support staff and program development activities to an amount not less than two percent (2%) of current year program fund allocations.

GUIDELINES AND FORMS

YD T. CHRISTIAN
OMMISSIONER

STATE OF FLORIDA
DEPARTMENT OF EDUCATION

TALLAHASSEE 32304

LEE G. HENDERSON
DIRECTOR
DIVISION OF COMMUNITY COLLEGES

Staff and Program Development

December 26, 1973

GUIDELINES

The following guidelines apply to the staff and program development plans and activities within Florida's community colleges as provided for in State Board of Education Regulations, 6A-8.761.

I. Definitions.

A. Staff Development.-- The development of existing staff includes the improvement of staff competency for both current requirements and new applications through interacting and updating experiences in human relations, in occupational skills, in subject matter, in teaching techniques, in foundation disciplines, and in resources utilization. "Staff" is interpreted to include all personnel employed by the colleges.

B. Program Development.-- The development of programs includes the improvement of existing offerings as well as the designing of new programs. It is program initiation or improvement rather than expansion of existing programs. Development may be in any or all of the program categories: instructional, academic support, student support, institutional support. Program development includes researching, planning, and evaluating; staff retraining; salary payment (see restrictions); and purchasing of specialized equipment (see restrictions).

C. Goal.-- A goal is the end toward which effort is directed. Staff and program development goals are those goals within the overall goals of the institution which are expressions of the mission or purpose toward which staff and program development efforts are directed.

D. Objective.-- An objective is the specification of what is to be achieved within a given time. Staff and program development objectives are expressions of the intended extent and direction of change (planned outcome) or of the intended quantity or quota of production (planned output). Characteristic of an objective is its statement in terms that are measurable, such that its accomplishment is observable and verifiable by applying results against the phrasing of the objective.

E. Activity.-- An activity is the action taken by a college toward achieving a staff or program development objective.

II. Forms.

Three forms are required in the planning and evaluation of staff and program development activities.

A. Five-Year Goals Plan (SPD-1).-- On this form are identified the long-range goals for staff and program development as determined by a college. The span of the Goals Plan is five years. The Goals Plan is to be reviewed annually by the college and updated or continued without modification.

The Goals Plan reflects a college's commitment to certain staff and program development goals identified by the college based on the study of its staff and program development needs. The Goals Plan identifies the areas of activity toward which the Activity Plan will be addressed.

The updated or continued Goals Plan for the subsequent five-year period is to be submitted annually for approval to the director of the Division of Community Colleges by March 1.

B. Activity Plan (SPD-2).-- On this form are identified the staff and program development activities planned by a college for the forthcoming year. The collection of Activity Plans comprising the planned staff and program development activities of a college for the forthcoming year is to be submitted annually for information purposes to the Program Section of the Division of Community Colleges by June 1. A budget summary is to accompany the set of Activity Plans.

C. Activity Evaluation (SPD-3).-- On this form are reported the evaluations of staff and program development activities. An Activity Evaluation is to be prepared for each discrete activity.

The collection of Activity Evaluations, including a financial report summary, that pertains to the activities of the immediately preceding year is to be submitted annually to the director of the Division of Community Colleges by September 10.

III. Restrictions.

Basic to the staff and program development concept is that it is not a device to obtain more operating funds for the colleges. The use of staff and program development funds to pay for normal operating expenses is not appropriate. Since staff and program development funds are appropriated for staff and program development purposes, the following restrictions apply.

A. Salaries.-- Funding new positions with staff and program development money, when authorized, is limited to planning and initiating new programs. The payment of salaries for such positions from staff and program development funds is limited to a maximum of three years.

Funding existing positions with staff and program development money, when authorized, is limited to providing released time for planning or study which contributes directly and measurably to program development. Staff and program development funds may be used for salary increases or fringe benefits only for positions supported from staff and program development funds.

Salary payments are to be limited to program initiation or improvement rather than expansion of existing programs.

B. Equipment.-- Purchasing equipment with staff and program development funds is limited to program initiation or improvement rather than expansion of existing programs. In addition, the equipment may not merely duplicate or replace existing equipment: merely increase existing inventories: or meet regular, ongoing equipment needs.

Equipment purchased with staff and program development funds must not account for more than fifteen per cent of the staff and program development allocation of the college for the year of purchase. A college may request authorization from the Division of Community Colleges to exceed this limitation on the basis of special justification.

A limitation of three years applies to equipment rental and equipment incremental purchases by generic types.

C. Contingency.-- A budgeted contingency is permitted in an amount not to exceed two per cent of the staff and program development allocation of the college for the year of the contingency. Expenditure of contingency funds must be consistent with the guidelines.

D. Self-Study.-- Staff and program development funds may not be used to pay the direct costs of meeting Southern Association or other accrediting agency self-study requirements.

_____
(Institution Name)

FIVE-YEAR GOALS PLAN
July 1, 19__ -- June 30, 19__

On this form are stated the institution's long-range (five years) goals for staff and program development. Following each goal statement is the rationale for the goal. (Due in the office of the Director of the Division of Community Colleges by March 1.)

1. GOAL:

   Rationale:

2. GOAL:

   Rationale:

3. GOAL:

   Rationale:

4. GOAL:

   Rationale:

5. GOAL:

Rationale:

6. GOAL:

Rationale:

7. GOAL:

Rationale:

8. GOAL:

Rationale:

(Use additional pages, if needed.)

- - - -

_____
(Institution Name)

ACTIVITY PLAN
July 1, 19__ -- June 30, 19__

On this form is identified one of the institution's SPD activities within the group of activities comprising the institution's total SPD plan for the year. (Due in the Program Section of the Division of Community Colleges by June 1. The set of Activity Plans is to be accompanied by an SPD budget summary.)

1. _____
Title of Activity

2. Activity relates to goal number _____.

3. Objectives of the activity are:

4. Procedure to be followed to achieve the objectives is:

-OVER-

5. Methods to be used to evaluate the activity are:

_____ Questionnaire

_____ Statistical study

_____ Expert opinion

_____ Peer consensus

_____ Other (Identify) _____

_____

_____

_____

6. Budget of the activity is:

a. Equipment.

(1)

(2)

(3)

b. Salaries.

c. Other.

d. Total budgeted for the activity is $ _____.

_____
(Institution Name)

ACTIVITY EVALUATION
July 1, 19__ -- June 30, 19__

On this form is reported the institution's evaluation of one of its discrete SPD activities within the group of SPD activities conducted the past year. (Due in the office of the Director of the Division of Community Colleges by September 10. The set of Activity Evaluations is to be accompanied by an SPD financial report summary.)

1. _____
Title of Activity

2. Specific objectives (stated in performance terms) of the activity were:

3. Check the one PPBS program area served most by the activity.

STAFF DEVELOPMENT		PROGRAM DEVELOPMENT
_____	Instructional, Advanced and Professional	_____
_____	Instructional, Occupational	_____
_____	Instructional, Developmental	_____
_____	Instructional, Community Instructional Service	_____
_____	Academic Support	_____
_____	Student Support	_____
_____	Institutional Support	_____

4. Amount budgeted, $ _____ 5. Amount spent, $ _____

-OVER-

6. Status of the activity

_____ Completed

_____ Not completed, will be continued

_____ Abandoned

_____ Never started

7. Procedure for achieving specific objectives was successful?

_____ Very successful, would recommend

_____ Successful in given situation

_____ Neutral in effect

_____ Not successful

_____ Not determinable at this time

8. Specific objectives were met?

_____ Yes

_____ Partly

_____ No

_____ Not determinable at this time

9. Related goal was achieved?

_____ Yes

_____ To a major degree

_____ To a minor degree

_____ No measurable effect on goal

10. Narrative evaluation, including results achieved

ACTIVITIES

KEY

Functional Area Primarily Served

I. Prog.	Instructional program
I. Pers.	Instructional personnel
N	Non-Instructional (Clerical, maintenance, etc.)
G	Guidance and testing
S	Student personnel services
F	Facilities
A	Administration
C	Compensatory
O	Other

College Program Primarily Served

P	College parallel (Associate of Arts)
T	Associate of Science
V	Other occupational
E	Enrichment courses
C	Community services (Other than formal courses)
O	Other

Success of the Activity (Institutional judgment)

A	Highly successful, can be recommended to others
B	Moderately successful
C	Impossible to evaluate
D	Hard to implement, should revise approach
E	Not successful

Value of the Activity (Institutional judgment)

1	Very valuable, worth repeating and recommending
2	Valuable
3	Marginal
4	Neutral
5	Not assessable
6	No value

Brevard Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
CAREER INFORMATION CENTER.-- Provide released time to plan a career information center.	G	P,T,V		C	$ 759	A	1
MOBILE RECRUITING.-- Send a counselor into the community to reach potential students.	G	O		C	1,770	E	5
MANAGEMENT IMPROVEMENT.-- Utilize consultants toward the improvement of management of individualized instruction and of student personnel services.				C	573	B	3
SYSTEMS APPROACH TO BASIC ECONOMICS.-- Provide released time to develop a systems approach to a new basic course in economics.	I.Prog.	P,T		C	550	C	5
SYSTEMATIZED AUTOMOTIVE MECHANICS CURRICULUM.-- Support the development of a systematized curriculum for the automotive mechanics program.	I.Prog.	V		C	1,400	A	1
SYSTEMIZATION OF ACCOUNTING 270-271.-- Provide released time to update the systems program for accounting 270-271.	I.Prog.	P,T		C	477	B	1
HUMANITIES UNIFICATION.-- Develop a standard humanities syllabus.	I.Prog.	P,T		C	477	C	5
READING - COMPOSITION.-- Provide released time to develop a team-teaching approach for a combined reading improvement and English composition course.	I.Prog.	P,T,V		C	1,074	C	5
ALTERNATIVE MATERIALS DEVELOPMENT.-- Develop alternative materials for secretarial students to pursue a legal orientation rather than a business orientation.	I.Prog.	T		C	577	B	1
UNDERWATER ARCHEOLOGY.-- Develop and implement a course combining scuba diving and archeology concentrating on archeological artifacts found in Florida's waters.	I.Prog.			C	950	B	1
TV COURSE IN ECOLOGY.-- Study feasibility of developing an ecology course for television presentation.	I.Prog.			C	221	E	6

Brevard Community College, continued

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
MEDICAL TECHNOLOGY.-- Develop a medical technology program.	I.Prog.	T		C	$ 5,400	A	2
ENVIRONMENTAL PHYSICS.-- Develop a new course in environmental physics.	I.Prog.	P		C	525	B	2
MULTI-MEDIA MATERIALS FOR DEBATE.-- Video tape expert debators in debate to provide role models for debate students.	I.Prog.	P		C	515	C	5
MULTI-MEDIA MATERIALS FOR FABRICATION DRAFTING.-- Develop a multi-media approach for instructing fabrication drafting.	I.Prog.	T		C	700	A	1
SUPPLEMENTAL MATERIALS-SPANISH.-- Provide released time to develop Language Master cards for Spanish instruction.	I.Prog.	P		C	750	C	5
CRIMINAL INVESTIGATION AUDIOVISUALS.-- Develop a series of twenty-five slide/tape presentations on specific topics in criminal investigation.	I.Prog.	T		C	4,050	C	5
AUDIO-TUTORIAL WESTERN CIVILIZATION COURSE.-- Purchase media materials to effect an audio-tutorial approach capability for the course, History of Western Civilization.	I.Prog.	P,T		C	1,433	A	2
MEDIA SUPPORT OF SPD.-- Establish a central budgetary account for handling media services connected with SPD activities.	A	O		C	2,800	A	1
MUSIC SEMINAR.-- Send head of Fine Arts Division to Famous Arranger's Clinic for him to conduct in-service seminars for music faculty upon his return.	I.Pers.	P		C	605	B	2
FOCUSED IN-SERVICE TRAINING.-- Send all members of the Industrial Division to the F.T.U. course, Curriculum Planning in Vocational Education.	I.Pers.	T		C	1,824	B	2
EXTENDED PROFESSIONAL LEAVE.-- Fund extended professional leave with pay for selected faculty.	I.Pers.			C	15,000	C	2

Brevard Community College, continued

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed(C) Not Completed(NC)	Cost of the Activity	Success of the Activity	Value of the Activity
NON-INSTRUCTIONAL TRAVEL.-- Pay travel costs to workshops and meetings for non-instructional personnel.	0	0		C	$ 3,416	B	2
INSTRUCTIONAL TRAVEL.-- Pay travel costs to workshops and meetings for instructional personnel.	I.Pers.	P,T,V		C	6,284	B	2
NON-INSTRUCTIONAL TUITION REFUND.-- Reimburse non-instructional personnel for costs of courses taken at other institutions.	0	0		C	1,454	B	3
INSTRUCTION TUITION REFUND.-- Reimburse instructional personnel for costs of courses taken at other institutions.	I.Pers.	P,T,V		C	1,992	B	2
SPD DIRECTOR.-- Pay salary of the Director for SPD activity.	0	0		C	17,500	A	1
			TOTAL COST		$73,076		

Broward Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
SPANS.-- Continue a special program for disadvataged designated Student Program to Achieve New Spheres.	I.Prog.	0	X	NC	$ 25,380	A	2
PROGRAMS AND COURSES TO SERVE THE COMMUNITY.-- Ascertain specific needs in relation to programs and courses to serve the community effectively.				C	10,000	B	2
UPGRADING FACULTY AND STAFF.-- Upgrade faculty and non-instructional personnel.	0	0		NC	41,692	B	2
LONG-RANGE PLAN.-- Update long-range plan.	A	0		NC	4,041	A	2
STATISTICAL AND RELATED RESEARCH.-- Continue research into student performance and effectiveness of remedial programs.	I.Prog.	0	X	NC	5,000	B	2
IRC.-- Provide membership in the Inter-Institutional Research Council.	A	0		NC	5,915		2
REFINING INSTRUMENTS OF EVALUATION.-- Refine faculty and staff evaluation instruments and conduct follow-up of students.	0	0		NC	900	B	2
AUDIO AND GRAPHIC ENRICHMENT.-- Provide audio-visual materials for instructional programs.	I.Prog.	P,T		NC	2,500	B	2
			TOTAL COST		$ 95,428		

Central Florida Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed(C) Not Completed(NC)	Cost of the Activity	Success of the Activity	Value of the Activity
TRAVEL.-- Provide financial support for faculty and staff travel.				C	$ 5,094	A	1
TUITION REIMBURSEMENT.-- Reimburse faculty for tuition costs incurred in pursuing advanced study.	I.Pers.	P,T			2,178	A	1
SABBATICAL LEAVE.-- Provide financial support for sabbatical leaves.	I.Pers.			C	2,271	A	1
DATA PROCESSING INSTRUCTOR.-- Provide a data processing instructor.	I.Prog.	T		C	11,484	B	3
			TOTAL COST		$21,027		

Chipola Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
LEARNING RESOURCE CENTER.-- Provide a portion of the salary of the director of the Learning Resource Center.	I.Prog.	0		C	$ 3,727	A	1
SABBATICAL LEAVE.-- Fund two faculty members' additional study.	I.Pers.	P		C	8,000	A	
FILING SYSTEM.-- Establish a common filing system and train personnel to maintain the system.	A	0		C	759	A	1
VISITING LECTURERS AND CONSULTANTS.-- Obtain the services of lecturers and consultants in social sciences, natural sciences, mathematics, and humanities.	I.Prog.	P,T		C	1,527	D	3
RELATED STUDIES FOR VOCATIONAL OFFERINGS.-- In vocational programs assess student needs in math, English, and writing and add classes to address those needs within the vocational programs.	I.Prog.	V		NC	630	B	1
POETRY WORKSHOP.-- Conduct a one-week poetry workshop.	I.Prog.	P		C	600	D	3
IMPROVING VOCATIONAL INSTRUCTION.-- Provide financial assistance for vocational instructors to enroll in advanced study.	I.Pers.	V		NC	1,715	A	1
SECRETARIAL WORKSHOP.-- Provide financial assistance for selected secretaries to attend workshops.	N	0		C	252	B	2
SYSTEM APPROACH FOR HUMANITIES COURSES.-- Package humanities courses content and materials for independent study.	I.Prog.	P,T		NC	1,363	C	5
SYSTEM APPROACH FOR GENERAL BIOLOGY.-- Revise the syllabi for the general biology courses.	I.Prog.	P		C	1,421	C	5
AUDIOVISUALS FOR GENERAL BIOLOGY.-- Produce lecture tapes, transparencies, and slides for general biology.	I.Prog.	P		C	1,671	A	2
REVISE GENERAL EDUCATION MATHEMATICS.-- Write new syllabus and prepare transparencies for general education mathematics course.	I.Prog.	P,T		C	809	A	1

Chipola Junior College, continued

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
INTEGRATED HUMANITIES AND WESTERN CIVILIZATION.-- Develop a team teaching approach to teaching humanities and western civilization in a two-period block.	I.Prog.	P,T		C	$ 2,666	A	1
CORRECTIVE SPEECH PROGRAM.-- Operate a speech clinic.	C	0	X	NC	1,347	B	2
FOLLOW-UP STUDY.-- Conduct a questionnaire follow-up on 1971, 1966, and 1961 graduates and dropouts.	0	0		C	504	B	1
			TOTAL COST		$26,991		

Daytona Beach Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
EVALUATION OF TEXTBOOK READABILITY.-- Determine reading level of textbooks used and proposed for use in the college classes.	I.Prog.	0	X	C	$ 1,190	A	2
VIDEO TAPING STUDENT SPEECHES.-- Purchase equipment and materials to enable video taping of student speeches in speech classes.	I.Prog.	P		C	2,309	A	1
VIDEO TAPING REAL ESTATE LECTURES.-- Purchase materials and pay instructor's salary for video taping a series of real estate lectures.	I.Prog.	V		C	2,480	B	1
STUDENT USE OF MEDIA IN ENGLISH HONORS.-- Provide students in the honors section of English course with equipment and materials to prepare their own multi-media projects.	I.Prog.	P		NC	792	A	1
HUMANITIES SLIDES.-- Duplicate the collection of humanities slides.	I.Prog.	P		C	1,125	A	2
PHYSICAL SCIENCE SOUND SLIDES.-- Produce sound slides in physical science for supplemental use by students.	I.Prog.	P		C	972	B	1
MEDIA WORKSHOP.-- Conduct a workshop for part-time instructors on audiovisual materials development and use.	I.Pers.	V		C	519	A	1
ADVANCED STUDY.-- Provide financial assistance to staff members pursuing additional coursework.	0	0		C	4,985	A	2
PROFESSIONAL TRAVEL.-- Fund professional travel to include substitute instructors' salaries.	0	0		C	20,428	B	2
PROFESSIONAL LIBRARY.-- Develop a reading room for staff containing professional materials.	0	0		NC	520	B	2
FACULTY DEVELOPMENT OFFICE.-- Staff an office to coordinate staff and program development.	0	0		C	15,386	A	2
RINGLING MUSEUM EXHIBITS.-- Secure various art exhibits from the Ringling Museum for display.	I.Prog.	0		C	111	A	2

Daytona Beach Community College, continued

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
LEARNING MODULES IN NURSING.-- Complete the development of learning modules for nursing students in obstetrics and orthopedics.	I.Prog.	T		C	$ 185	A	1
MARINE BIOLOGY.-- Charter a hydrospace oceanographic research vessel for a marine biology field trip.	I.Prog.	P		C	133	A	1
COMPUTERIZED TEST ANALYSIS.-- Develop a subroutine program to convert IBM 514 output punch images to decimal integers for IBM 1130 Fortran processing to score and analyze objective tests.	I.Prog.	P,T,V		NC	176	C	5
LEARNING MODULES-MEDICAL, SURGICAL NURSING.-- (Not reported)	I.Prog.	T		NC	2,373	C	5
PHYSICAL SCIENCE SLIDE-TAPE PRESENTATIONS.-- Develop slide-tape presentations to accompany units in astronomy, meteorology, and geology.	I.Prog.	P		NC	457	C	5
FRESHMEN COMPOSITION SOUND-SLIDE PRESENTATION.-- (Not reported)	I.Prog.	P,T,V		NC	956	C	5
LEARNING MODULES, FUNDAMENTALS OF NURSING.-- Prepare learning modules in the Fundamentals of Nursing course.	I.Prog.	T		NC	2,569	C	5
			TOTAL COST		$57,666		

Edison Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
RELEASED TIME FOR INNOVATIVE DEVELOPMENT.-- Provide released time for selected faculty for course development and experimentation.	I.Prog.	P,T,V		C	$11,944	A	1
FILMS AND MATERIAL TO SUPPORT INNOVATION.-- Develop an experimental audio visual sociology course and support the anthropology course with field trips, equipment, and materials.	I.Prog.	P		C	1,068	A	1
CONSULTANTS.-- Provide in-service training for faculty and staff and acquire a private book collection.				NC	653	A	1
TRAVEL FOR FACULTY AND STAFF.-- Provide financial assistance for faculty and staff to attend workshops and seminars.				C	2,876	B	2
FINANCIAL ASSISTANCE FOR STUDY.-- Provide financial assistance for continuing education activities of faculty and staff.				C	3,897	A	1
EXTENDED PROFESSIONAL LEAVE.-- Provide extended professional leave for a faculty member to pursue additional studies.	I.Pers.			C	4,643	C	2
EDUCATIONAL ASSISTANCE.-- Provide a grant to a faculty member to pursue advanced study.	I.Pers.			C	1,977	A	1
PARTICIPATION IN IRC.-- Pay membership in Inter-Institutional Research Council.	A	O		C	2,119	A	1
			TOTAL COST		$29,177		

Florida Junior College at Jacksonville

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
FACULTY AND STAFF FELLOWSHIP PROGRAM.-- Provide financial support for curriculum development.	I.Prog.	P		NC	$ 82,184	A	1
GRADUATE AND UNDERGRADUATE COURSES.-- Reimburse faculty and staff for tuition and other costs incurred in pursuing additional study.	I.Pers.	P		C	34,705	A	1
EXTENDED PROFESSIONAL LEAVE.-- Provide financial support for sabbatical leaves.	I.Pers.	P		C	58,365	B	3
CONTINGENCY.-- Provide for contingencies.	0	0		C	1,646	C	4
			TOTAL COST		$176,900		

Florida Keys Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
OFF-CAMPUS WORKSHOPS, SEMINARS, MEETINGS.-- Reimburse costs of attending off-campus workshops, seminars, and other meetings.				NC	$ 5,859	B	2
ON-CAMPUS WORKSHOPS, SEMINARS, MEETINGS.-- Provide on-campus workshops, seminars, and other meetings.				NC	1,104	B	2
COMMERCIAL ART PROGRAM.-- Prepare a slide presentation with narrative for use in the commercial art program.	I.Prog.	T		NC	761	A	2
MID-MANAGEMENT PROGRAM.-- Help support an instructional program in mid-management.	I.Prog.	T		NC	44	C	3
CONTINUING EDUCATION OF STAFF.-- Reimburse the costs to staff of advanced study.				NC	1,490	A	1
SUMMER ASSISTANCE.-- Reimburse the costs to staff of summer study.				NC	600	A	2
ADMINISTRATIVE AND CLERICAL OVERHEAD.-- Support administration of SPD program.	0	0		C	553	A	2
			TOTAL COST		$ 10,411		

Gulf Coast Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
INTERIM STUDIES.-- Continue financial support of the Division of Interim Studies.	I.Prog.	P,T	X	C	$ 26,464	A	1
LANGUAGE ARTS VIDEO UNITS.-- Produce video tape modular teaching units for freshman English.	I.Prog.	P,T	X	NC	1,984	A	2
PROFESSIONAL VISITATIONS.-- Provide financial support of professional travel.	I.Pers.,N,S,A	P,T,C		C	2,832	A	2
INSTRUCTIONAL OBJECTIVES.-- Conduct a seminar on instructional objectives.	I.Pers.	P,T		NC	490	C	2
LEARNING RESOURCES WORKSHOPS.-- Conduct workshops for faculty on learning materials production.	I.Pers.	P,T,V		NC	86		
LEARNING RESOURCES CENTER.-- Develop specifications for a learning resources center.	F	P,T,V		C	632	A	2
NURSING AUDIO TUTORIAL LABORATORY.-- (Not reported)	I.Prog.	T		C	823	A	2
FACULTY AND STAFF IN-SERVICE TRAINING.-- (Not reported)	I.Pers.,N			C	2,737	A	2
EDUCATION COMMUNICATIONS.-- (Not reported)				NC	1,353	B	1
TEXTILES LABORATORY.-- (Not reported)	I.Prog.			C	860	A	2
			TOTAL COST		$ 38,261		

Hillsborough Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
PPBS.-- Monitor PPBS development at the college.	A	0		C	$ 105	B	1
PROGRAM EVALUATION.-- Evaluate experimental education programs offered.	I.Prog.	P		C	30	B	1
NEW PROGRAM INVESTIGATION.-- Investigate the possibility of developing a PREP program with the local military base.	I.Prog.	P		C	217	B	1
OPEN ADMISSION AND ENROLLMENT.-- Develop systems and materials for open admission and open enrollment in various instructional programs.	I.Prog.	P		NC	2,724	C	5
INTER-INSTITUTIONAL RESEARCH COUNCIL.-- Pay membership fee in Inter-Institutional Research Council.	0	0		C	10,552	A	3
PROGRAM DEVELOPMENT OFFICER.-- Provide at the district level a person to coordinate and assist in the development of new programs and material.	I.Prog.	P		C	2,997	E	6
COGNITIVE MAPPING.-- Investigate cognitive mapping technique to determine whether to try it at the college.	I.Prog.	P		C	2,437	A	1
COMPUTER PROGRAMMER.-- Hire a computer programmer to redesign the student records system and write the program for the system.	A	0		NC	10,171	A	1
EVALUATION OF STAFF.-- Devise and implement a system for evaluation of faculty and administrator performance.	I.Pers.,A	0		C	15,023	B	1
FACULTY TRAVEL.-- Provide a supplemental source of faculty travel funds.	I.Pers.	P,T		C	493	A	1
WORKSHOPS.-- Provide in-service training workshops for faculty and administrators.	I.Pers.,A	P		C	1,763	A	1
STAFF DEVELOPMENT OFFICER.-- Provide at the district level a person to coordinate and assist in the provision of learning experiences for faculty and staff.	I.Pers.	P,T		C	2,524	E	3
MIS.-- Begin the development of a management information system.	A	0		NC	2,042		
			TOTAL COST		$ 51,098		

Indian River Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
RADIO AND TV REPAIR.-- Continue implementation of a vocational radio and television repair program.	I.Prog.	V			$ 5,547		
HOME ECONOMICS.-- Continue implementation of a vocational home economics program.	I.Prog.	V			6,000		
AUTO BODY REPAIR.-- Continue implementation of a vocational auto body repair program.	I.Prog.	V			6,000		
WELDING.-- Continue implementation of a vocational welding program.	I.Prog.	V			4,500		
AUTO MECHANICS.-- Continue implementation of a vocational auto mechanics program.	I.Prog.	V			6,000		
AIR CONDITIONING.-- Continue implementation of a vocational air conditioning program.	I.Prog.	V			6,000		
				TOTAL COST	$34,047		

Lake City Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
SCIENCE MODULATION.-- Provide student assistants to help implement and test the dividing of basic science courses into modules.	I.Prog.	P,T		NC	$ 3,700	B	1
STUDENT ADVISORS.-- Provide student assistants to help with student personnel services.	S	0		NC	4,340	A	1
STUDENT TUTORS.-- Provide student tutors.	I.Prog.	P		C	9,000	A	1
CAREER INFORMATION AND PLACEMENT CENTER.-- Establish a Career Information and Placement Center.	S	T,V		NC	9,186	A	1
FINE ARTS.-- Provide art exhibits, concerts, and lectures.	0	C		C	2,600	A	1
CREATIVITY PROJECT.-- Continue support of the computer assisted Creative Problem Solving Project.	0	0		C	9,800	A	2
HUMANITIES.-- Purchase piano laboratory equipment.	I.Prog.	P		C	1,300	A	2
IN-SERVICE TRAINING.-- Provide in-service training for vocational faculty, to include interning in industry experiences.	I.Pers.	V		NC	2,400	B	3
PROJECT LIFT.-- Provide financial support of various in-service training activities for all faculty.	I.Pers.	P,T,V		NC	1,800	A	1
			TOTAL COST		$ 44,126		

Lake-Sumter Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
DIRECTOR OF CONTINUING EDUCATION.-- Provide partial support of the salaries of a director of continuing education and a secretary.	I.Prog.	E		C	$ 8,847	A	1
LEARNING RESOURCES LABORATORY.-- Provide partial support of the salaries of a secretary and secretary/technician.	I.Prog.	0		C	2,400	D	2
INSTRUCTIONAL INNOVATION.-- Provide partial support of the salary of a computer operator.	I.Prog.	T		C	3,033	B	2
FACULTY TRAVEL.-- Provide financial support for faculty travel.	I.Pers.	0		C	2,065	A	2
INSTRUCTIONAL MEDIA CONSULTANTS.-- Provide consultants to meet with a media committee of faculty to plan for utilizing a new media center.	I.Prog.	0		C	200	B	1
			TOTAL COST		$16,545		

Manatee Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
COLLEGE PURPOSE STUDY.-- Study and evaluate college purposes and objectives.	I.Prog.			NC	$ 6,051	C	2
LEARNING RESOURCES EXPANSION.-- Evaluate and improve learning resource center facilities and services.	I.Prog.	P,T,V		NC	23,780	C	2
NEW PROGRAM DEFINITION.-- Evaluate programs and update long range educational plan.	I.Prog.	P,T,V		NC	10,000	C	2
MANAGEMENT AND TEACHING TECHNIQUES.-- Identify and implement new teaching and administrative techniques.	I.Prog.,A			NC	19,014	C	2
			TOTAL COST		$ 58,845		

Miami-Dade Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
CENTRAL ADMINISTRATION							
ECY 101.-- Develop a Spanish language version of the man and environment course, first semester.	I.Prog.	P		NC	$ 34,393	C	5
ECY 102.-- Develop a Spanish language version of the man and environment course, second semester.	I.Prog.	P		C	73,563	A	2
NORTH CAMPUS							
HUMAN RELATIONS.-- Conduct faculty workshops in human relations.	I.Pers.,A	0		NC	11,111	A	1
SYSTEM APPROACH, MBO.-- Conduct management by objectives workshops.	I.Pers.,S,A	0		NC	119,304	A	1
PROGRAM DEVELOPMENT.-- Establish experimental programs in nursing, social science, humanities, and biology departments.	I.Prog.	0		NC	29,435	A	1
SOUTH CAMPUS							
INNOVATIVE LEARNING ENVIRONMENTS.-- Conduct physical education faculty workshops and develop materials for art instruction and for the library.	I.Prog.	P		NC	4,908	B	1
MEETING COMMUNITY NEEDS.-- Conduct workshop on community recreational programs; develop materials on occupational information, continuing education for mentally retarded adults, and prospective student advisement; develop a transportation instructional program; and continue the drug abuse education program.	0	0		NC	13,824	B	1
IMPROVING FACULTY AND ADMINISTRATIVE STYLES.-- Fund sabbatical leaves and professional travel.	0	0		C	97,898	A	1
DEVELOPMENT OF PROGRAM BUDGET.-- Continue development of the PPBS.	A	0		NC	11,081	A	1
DOWNTOWN CAMPUS							
PROGRAM DEVELOPMENT.-- Conduct program development efforts in: occupational education, continuing education, special programs, fine arts, physical education, marine science, hotel and restaurant administration, business occupations, library, English.	I.Prog.	P,T		C	6,221	B	2

Miami-Dade Community College, continued

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
ADMINISTRATIVE DEVELOPMENT.-- Study, evaluate, and modify the administrative structure.	A	0		NC	$ 1,611	A	1
TEACHING FACULTY DEVELOPMENT.-- Conduct in-service workshops and seminars for teaching faculty.	I.Pers.	0		C	1,623	A	1
			TOTAL COST		$404,972		

North Florida Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
MULTI-MEDIA PROJECT.-- Hire audiovisual technician and purchase innovative physical science course equipment and materials.	I.Prog.	P		NC	$ 15,402	A	2
CUSTODIAL AND A/V TECHNICIAN TRAVEL.-- Send janitorial and maintenance personnel and the audiovisual technician to workshops.	N	0		C	846		
IRC.-- Pay membership in the Inter-Institutional Research Council.	A	0		C	2,034	B	2
CONSULTANTS.-- Provide for the services of consultants.	I.Prog.,F	P,V		NC	800	A	2
FACULTY AND STAFF TRAVEL.-- Fund professional travel of faculty and staff.	I.Pers.	P,V		NC	5,103	A	2
COMPUTER SERVICE.-- Lease COBOL software.	A	0		C	300		
			TOTAL COST		$ 24,485		

Okaloosa-Walton Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
OCCUPATIONAL ADULT STUDIES.-- Develop individualized performance objectives programs in the programs of occupational adult studies.	I.Prog.	V		NC	$ 3,182	D	1
EDUCATIONAL GROWTH OF FACULTY AND STAFF.-- Provide financial assistance for advanced study.	I.Pers.	0		NC	14,109	A	2
PROFESSIONAL TRAVEL.-- Provide financial support for professional travel.	0	0		NC	5,383	A	1
EVALUATION OF STUDENT SERVICES.-- Administer questionnaire to measure the effectiveness of student services.	S	P,T		C	24	E	5
PERFORMANCE OBJECTIVES.-- Identify performance objectives for one course.	I.Prog.	P		C	1,071	A	2
COMMUNITY SERVICE PROGRAM FOR DISADVANTAGED.-- Provide partial salary for a coordinator of the Chautauqua Neighborhood Center.	C	C	X	NC	6,837	A	2
EDUCATIONAL RESEARCH, BIOLOGY.-- Provide pre test and post test information on biology students.	I.Prog.	P		NC	215	B	1
BASIC BIOLOGY MODULES.-- Develop a modular general education biology course around behavorial objectives.	I.Prog.	P	X	C	1,084	B	1
CAREER EDUCATION AND THE COUNSELOR WORKSHOP.-- Conduct a workshop for counselors on career education.	S	0		C	198	A	1
HUMANITIES PRESENTATION WORKSHOP.-- Conduct a workshop on composing and conducting music.	I.Prog.	P		C	771	A	1
POETRY PRESENTATION WORKSHOP.-- Conduct a workshop on poetry.	I.Prog.	P		C	306	A	1
INTRAMURAL.-- Provide released time for a faculty member to serve as intramural director.	S	0		C	3,500	B	1
RECORDS MANAGEMENT SYSTEM.-- Develop guidelines for a records management system.	A	0		NC	305	B	1
SPD COMMITTEE.-- Provide materials for the Staff and Program Development Committee.	A	0		NC	220	A	2
			TOTAL COST		$37,205		

Palm Beach Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
COLOR SEMINAR.-- Conduct a faculty seminar on color theory and color in the environment for the art faculty.	I.Pers.			C	$ 375	A	2
READING LABORATORY.-- Provide a reading laboratory assistant.	C		X	C	757	A	2
SPEECH AND HEARING LABORATORY.-- Provide a speech and hearing laboratory assistant.	C	O	X	C	757	A	2
WRITING LABORATORY.-- Establish an oral-aural-visual approach to improving communication skills of bi-dialectical and non-native speakers of English.	C	P,T,V	X	C	2,296	A	2
LIBRARY TECHNOLOGIST.-- Provide a library technician.	I.Prog.	P,T,V		C	6,205	A	2
PROFESSIONAL GROWTH.-- Provide financial support of faculty and staff travel and fees.	I.Pers.,N,S	P,T,O		C	15,503	A	2
ETHOLOGY COURSE.-- Provide financial support of faculty enrollment in an ethology course.	I.Pers.	P,T		C	456	A	2
MEDICAL ASSISTING EQUIPMENT.-- Purchase medical assisting program equipment.	I.Prog.	T		C	1,682	A	2
SABBATICAL LEAVE.-- Provide financial support for sabbatical leaves.	I.Pers.	P,T,V		C	43,329	A	2
INSTITUTIONAL RESEARCH.-- Provide financial support of the institutional research program.	I.Prog.,A	P,T,O		C	10,037	A	2
MATHEMATICS COURSE.-- Design an eight week math course for students in nursing, chemistry, and biology to decrease the dropouts from these programs caused by computational skills deficiencies.	I.Prog.	P,T	X	C	4,144	A	2
LRC SUPPORTIVE SERVICES.-- (Not reported)	I.Prog.	P,T,V		NC	4,590	A	2
			TOTAL COST		$ 90,131		

Pasco-Hernando Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
PROMOTION OF FACULTY GROWTH.-- Provide financial support of professional travel.	I.Pers.	P,T,V		C	$ 1,254	A	2
PROGRAM DEVELOPMENT.-- Add new programs and modify existing programs.	I.Prog.	P,T,V		C	4,146	A	2
IN-SERVICE TRAINING.-- Conduct workshops to acquaint faculty with philosophy and objectives of the college and to equate teaching methods to philosophy.	I.Prog.	P,T,V		C	127	A	2
			TOTAL COST		$ 5,527		

Pensacola Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
AUTO-TUTORIAL LABS.-- Prepare self-instruction materials in math, science, and typing.	I.Prog.	0	X	NC	$ 6,577	A	1
CAREER DEVELOPMENT LAB.-- Establish a career information center and placement service.	S	T,V		NC	37,692	A	1
CURRICULUM AND COURSE DEVELOPMENT.-- Develop an independent study course in slide rule, an ETV Humanities-Philosophy course, a reorganized Introduction to Sociology course, AV materials in maternity and pediatric nursing, an instrument for student evaluation of faculty, and employ an electronics technician.	I.Prog.	0		NC	11,160	A	1
FACULTY JOURNALS.-- Acquire professional journals for faculty.	I.Pers.	P,T,V		C	2,182	B	3
FACULTY STUDY.-- Provide financial assistance to staff for continued study.	I.Pers.	P,T,V		NC	4,162	A	2
INSTRUCTIONAL MATERIALS FOR CLERICAL STAFF.-- (Not reported)	N	0		NC	500	B	2
MILTON CENTER EXTENDED SERVICES.-- Extend the services of the main campus to Milton Center students.	0	0		C	154	B	2
NEW FACULTY ORIENTATION.-- Orient new faculty to the philosophy and teaching role of community colleges.	I.Pers.	0		C	346	A	2
WORKSHOPS, SEMINARS, TRAVEL.--Provide guest lectures in chemistry; in-service training for food services, custodial services, secretarial services, business services, maintenance services, grounds services, and safety services personnel; in-service training for student services and physical education personnel; and financial support for travel.	0	0		NC	10,134	A	1
OPERATION OF OFFICE.-- Staff an office to coordinate staff and program development.	0	0		C	18,132		
PRIOR YEAR'S PROJECTS.-- (Not reported)	0	0			18,806		
				TOTAL COST	$ 109,845		

Polk Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
SYSTEMS PROGRAM REVISION.-- Revise selected courses around a behavioral objectives approach.	I.Prog.	P,T		NC	$ 8,340	A	1
PROGRAM OBJECTIVES.-- Revise selected courses to provide a variety of approaches to learning.	I.Prog.	P,T		NC	14,049	C	1
G.T. 70 MEMBERSHIP.-- Participate in G.T. 70 consortium.	I.Prog.,S,A	P,T		NC	726	C	3
I.R.C. MEMBERSHIP.-- Provide membership in the Inter-Institutional Research Council.	A	0		C	3,324	E	6
INSTRUCTIONAL STAFF IMPROVEMENT.-- Reimburse faculty for costs of advanced study.	0	P,T		NC	5,537	B	2
SPD OFFICE.-- Fund the costs of a Staff and Program Development office.	0	0		C	9,136	A	1
NON-INSTRUCTIONAL STAFF IMPROVEMENT.-- Provide training activities for non-certified staff.	N	0		NC	3,667	A	1
OFFICE OF INNOVATIVE EDUCATION.-- Fund the costs of an office for innovative education.	0	P,T		C	27,265	B	3
			TOTAL COST		$ 72,044		

Santa Fe Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
HEALTH RELATED PROGRAMS ASSESSMENT AND ADVISEMENT.-- Develop a testing-interview-counseling process for screening, orienting, and following students in the health related programs.	G	T,V		C	$ 1,840	A	1
NON-CERTIFIED STAFF TRAINING.-- Conduct in-service training experiences for non-certificated staff.	N	0		NC	3,624	A	2
WORKSHOPS, INSTITUTES, CONFERENCES, VISITATIONS.-- Provide financial support for faculty and staff to attend workshops, institutes, and conferences and to conduct visitations.	0	0		C	7,235	A	2
INTER-INSTITUTIONAL RESEARCH ACTIVITIES.-- Participate in research efforts such as the League for Innovation and the Inter-Institutional Research Council and conduct allied health visitations.	0	0		C	9,817	B	1
COLLEGE PRODUCED 16mm FILM.-- Purchase 16mm film making equipment.	I.Prog.	0		NC	992	B	2
GENERAL PHYSICS MODULES.-- Produce a personalized system of instruction for the general physics course to induce student involvement.	I.Prog.	P		C	2,500	A	1
INTEGRATED SCIENCE SELF-STUDY MODULES.-- Develop a self-study course in human anatomy and physiology.	I.Prog.	T	X	NC	2,261	C	2
DIFFERENTIATED STAFFING.-- Provide three paraprofessionals in student personnel services.	S	0		C	17,369	A	1
HEALTH EDUCATOR.-- Provide for the delivery of health services on campus.	S	0		C	9,982	A	1
TEAM VISITS.-- Conduct team visits to observe occupational programs at other institutions.	I.Pers.	V		C	2,238	A	1
PRE-ENGINEERING CURRICULUM.-- Conduct assessment of upper division engineering programs in Florida universities.	I.Prog.	P		C	2,953	D	2

Santa Fe Community College, continued

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
COLLEGE VISITATIONS.-- Conduct team visits to programs in standard English and dialect expansion.	I.Prog.	O	X	NC	$ 614	A	1
LEARNING LAB COORDINATION.-- Purchase American English Series materials to aid in teaching English to international students.	I.Prog.	P		C	948	B	1
FILM STIMULATION.-- Provide funds for purchasing and renting films to investigate whether showing films improves class achievement.	I.Prog.	P		C	3,532	A	1
IN-SERVICE FACULTY WORKSHOPS.-- Conduct workshops for faculty in developing learning materials and behavioral objectives.	I.Prog.	O		C	3,251	B	1
INSTRUCTIONAL MATERIALS FOR ECONOMICS.-- Develop individual learning packages for principles of economics.	I.Prog.	P		C	1,197	B	2
IMPROVEMENT OF INSTRUCTION.-- Conduct a series of seminars for faculty on the improvement of teaching.	I.Prog.	P,T,V		C	1,750	B	1
HISTORY CURRICULUM.-- Redesign the western civilization courses and plan an instructional approach around films to teach the sequence of events.	I.Prog.	P		NC	2,602	C	5
RESTRUCTIVE WORK EXPLORATION PROJECT.-- Survey the problems of veterans to modify the Work Exploration Program to serve veterans better.	C	O	X	C	1,883	B	2
DOMESTIC SKILLS LAB.-- Provide instruction in grooming, nutrition, clothing construction, and consumer education to low-income and disadvantaged.	C	C	X	NC	1,447	A	2
EARLY CHILDHOOD FACILITY PLANNING.-- Conduct a study to determine the need for and the goals of an early childhood facility.	F	V		NC	1,616	C	1
THE COMMON PROGRAM.-- Experiment with a team teaching approach in the Common Program.	I.Prog.	P		C	4,395	A	1
IMPROVING VOCATIONAL PROGRAMS.-- Develop curriculum guides in four selected vocational programs to incorporate innovative approaches.	I.Prog.	V		C	9,094	B	1
				TOTAL COST	$ 93,140		

Seminole Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
COORDINATOR OF SPD.-- Provide a coordinator for Staff and Program Development.	0	0			$16,000	A	1
COORDINATOR OF COMMUNITY SERVICES.-- Provide a coordinator for community services activities.	I.Prog.	P		C	13,890	A	1
DIVISION ASSISTANCE.-- Provide clerical assistance within the divisions.	I.Pers.	P			8,204	A	1
MUSIC ACCOMPANIST-CONSULTANT-LIBRARIAN.-- Provide an accompanist for vocal music activities, a music consultant, and a music librarian.	I.Prog.	P		NC	3,768	A	1
TRAVEL.-- Provide financial assistance to certified and non-certified staff for travel.	0	0		NC	5,319	A	1
CONSULTANT.-- Conduct a human potential seminar.	I.Pers.,G	P		NC	139	A	1
PROFESSIONAL STUDY AND TRAINING.-- Reimburse the costs to faculty and staff of additional study.	I.Pers.	P,T,V		C	5,510	A	1
LEAD TIME STAFFING.-- Provide staff for program planning.	I.Prog.	V		C	2,579	A	2
PROGRAM IMPROVEMENT.-- Develop a behavioral objectives approach in earth science.	I.Prog.	P		C	450	A	1
IRC.-- Fund membership in the Inter-Institutional Research Council.	A	0		C	3,040	A	1
EMPLOYEE FRINGE BENEFITS.-- Fund selected fringe benefits.				C	2,848		
			TOTAL COST		$61,747		

South Florida Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
FACULTY AND STAFF IMPROVEMENT, COURSE WORK.-- Reimburse the costs to faculty of advanced study.	I.Pers.	P,T,V		NC	$ 5,430	A	1
FACULTY AND STAFF IMPROVEMENT, WORKSHOPS.-- Reimburse travel costs to faculty to attend workshops and conferences.	I.Pers.	P,T,V		NC	1,425	A	1
NON-CERTIFIED STAFF UPGRADING.-- Finance the improvement of non-certified staff through attendance at workshops and conferences.	N	O		NC	588	A	1
REMEDIAL READING PROGRAM.-- Provide a remedial reading specialist.	C	P,T,V	X	NC	8,000	A	1
PROFESSIONAL LIBRARY.-- Expand the professional library collection.	I.Pers.	O		NC	372	A	1
			TOTAL COST		$15,815		

St. Johns River Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
SPECIAL STUDENT COUNSELING.-- Staff an office to handle counseling services for special student groups.	G	0		C	$ 18,017	A	1
AUDIOVISUAL EQUIPMENT.-- Purchase audiovisual equipment.	I.Prog.	0		C	2,384	A	1
PROFESSIONAL TRAVEL.-- Provide financial support for professional travel.	I.Prog.	P		C	1,218	A	1
SABBATICAL LEAVE.-- Fund a faculty member's additional study.	I.Pers.	T		NC	4,406	A	2
INTER-INSTITUTIONAL RESEARCH COUNCIL.-- Pay membership in Inter-Institutional Research Council.	0	0		C	1,850	D	3
			TOTAL COST		$ 27,875		

St. Petersburg Junior College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
SABBATICAL LEAVE.-- Fund sabbatical leave.	I.Pers.	0		C	$ 15,482	A	2
PPBS.-- Develop a PPBS capability.	A	0		NC	28,564	A	2
HOUSEKEEPING IN-SERVICE PROGRAM.-- Conduct training sessions for the custodial staff.	N	0		C	1,000	A	2
ON-LINE COMPUTER.-- (Not reported)	I.Prog.	P		NC	10,587	A	2
CONTINUING EDUCATION.-- Expand the continuing education program.	I.Prog.	E		NC	17,387	A	2
TARPON CENTER.-- Operate a center in Tarpon Springs.	I.Prog.	P		NC	25,546	A	2
INTER-INSTITUTIONAL RESEARCH COUNCIL.-- Pay membership in Inter-Institutional Research Council.	0	0		C	6,300	E	6
DEVELOPMENTAL PROGRAM FOR DEAF STUDENTS.-- Coordinate efforts to provide special services appropriate to deaf students.	S	0		NC	22,727	B	1
STUDENT COMMUNITY SERVICES.-- Provide tutoring and counseling within students' neighborhoods.	S	C		NC	16,811	A	2
			TOTAL COST		$144,404		

Tallahassee Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed (C) Not Completed (NC)	Cost of the Activity	Success of the Activity	Value of the Activity
CURRICULUM DEVELOPMENT, ECOLOGY.-- Develop inter-disciplinary course in ecology.	I.Prog.	P,T		C	$ 2,388	C	5
CURRICULUM DEVELOPMENT, MATHEMATICS.-- Develop a consolidated math course around trigonometry and analytic geometry.	I.Prog.	P		C	1,836	E	5
CURRICULUM DEVELOPMENT, JOURNALISM.-- Develop a journalism sequence with the student newspaper as the laboratory.	I.Prog.	E		C	1,685	A	2
CURRICULUM DEVELOPMENT, CIVIL ENGINEERING TECHNOLOGY.-- Evaluate and revise civil engineering technology program.	I.Prog.	T		C	2,064	C	2
CURRICULUM DEVELOPMENT, HUMANITIES.-- Overhaul the photographic slide collection of the Humanities Department.	I.Prog.	P,T		C	2,812	A	2
CREATIVE WRITING WORKSHOP.-- Conduct a creative writing workshop.	I.Prog.	E		C	1,727	A	2
WORKSHOP IN MIME.-- Conduct a workshop on mime.	I.Prog.	E		C	1,000	A	2
CURRICULUM DEVELOPMENT, RADIO BROADCASTING.-- Develop a radio broadcasting program.	I.Prog.	P,T		C	4,516	C	5
STUDENT TUTORS, MATHEMATICS.-- Provide student tutors in math.	I.Prog.	P,T,V	X	C	4,352	A	2
STUDENT TUTORS, SCIENCE.-- Provide student tutors in science.	I.Prog.	P,T	X	C	2,906	A	2
TUITION REIMBURSEMENT.-- Reimburse faculty for tuition costs incurred in pursuing advanced studies.	I.Pers.	P,T		C	1,256	A	2
FACULTY TRAVEL.-- Provide financial support of faculty travel.	I.Pers.	P,T		C	1,233	A	2
GENERAL EDUCATION TASK FORCE.-- Provide funds to obtain consultant services for the institutional General Education Task Force.	I.Prog.	P,T		NC	50	C	5
			TOTAL COST		$ 27,825		

Valencia Community College

Title and Object of the Activity	Functional Area Primarily Served	College Program Primarily Served	Compensatory	Completed(C) Not Completed(NC)	Cost of the Activity	Success of the Activity	Value of the Activity
PL 151 RESEARCH.-- Measure test scores and instructional strategies in American government course against student learning and attitude changes and participation in the political system.	I.Prog.	P,T		C	$ 509	A	1
CONSULTANTS.-- Bring consultants to work with faculty and staff.	I.Prog.	0		C	1,649	A	1
FACULTY AND STAFF TRAVEL.-- Provide financial support for travel.	0	0		C	15,586	A	1
SUMMER STUDY.-- Provide financial assistance for advanced study during summer months.	I.Pers.	P		NC	6,788	A	1
FACULTY EDUCATIONAL IMPROVEMENT.-- Provide financial assistance for faculty to take courses at local institutions.	I.Pers.	0		C	1,300	A	2
OPEN DOOR POLICY WORKSHOP.-- Conduct a workshop for faculty to communicate an awareness of the influence of the open door philosophy on teaching.	I.Prog.	0		C	7,186	B	2
RESEARCH AND PLANNING.-- Obtain a PPBS programmer and pay membership in the Inter-Institutional Research Council.	A	0		C	12,860	A	1
PROGRAM PLANNING IN DISCIPLINES.-- Provide released time to selected faculty to work at course and program improvement.	I.Prog.	P		C	3,150	A	1
COMPUTER ASSISTED INSTRUCTION.-- Rent a computer terminal.	I.Prog.	P,T		NC	1,517	B	3
T-V COLLEGE PROGRAM DEVELOPMENT.-- Develop an educational television program, Man and Environment.	I.Prog.	P		C	2,400	A	1
PROJECT GENESIS NEEDS ANALYSIS.-- Determine community instructional needs and set priorities.	0	0		NC	4,702	C	5
HIGH SCHOOL COORDINATION.-- Establish a program of coordination with district high schools.	G	0		C	292	B	5
			TOTAL COST		$ 57,939		

ANALYSIS OF ACTIVITIES

TABLE 1

SPD ALLOCATIONS AND EXPENDITURES,
1969-70 Through 1972-73

	1969-70	1970-71	1971-72	1972-73	1969-70 through 1972-73
Allocated to Colleges	$2,549,915	$2,790,240	$1,905,641	$2,114,541	$9,360,337
Expended by Colleges	2,646,291	3,229,933*	2,072,238	1,906,552	9,855,014
Balance	$ (96,376)	$ (439,693)	$ (166,597)	$ 207,989	$ (494,677)
Balance ÷ Allocation	3.78%	15.76%	8.74%	9.84%	5.28%

*26 of 27 colleges

TABLE 2

SPD ALLOCATIONS AND EXPENDITURES
BY COLLEGE, 1972-73

	Allocations	Expenditures
Brevard Community College	$ 109,550	$ 73,076
Broward Community College	127,672	95,428
Central Florida Community College	35,044	21,027
Chipola Junior College	27,347	26,991
Daytona Beach Community College	72,401	57,666
Edison Community College	29,465	29,177
Florida Junior College at Jacksonville	210,347	176,900
Florida Keys Community College	13,611	10,411
Gulf Coast Community College	36,135	38,261
Hillsborough Community College	90,492	51,098
Indian River Community College	44,167	34,047
Lake City Community College	35,798	44,126
Lake-Sumter Community College	16,874	16,545
Manatee Junior College	46,267	58,845
Miami-Dade Community College	472,460	404,972
North Florida Junior College	23,913	24,485
Okaloosa-Walton Junior College	40,506	37,205
Palm Beach Junior College	85,551	90,131
Pasco-Hernando Community College	7,427	5,527
Pensacola Junior College	117,691	109,845
Polk Community College	50,978	72,044
Santa Fe Community College	91,708	93,140
Seminole Junior College	49,546	61,747
South Florida Junior College	12,590	15,815
St. Johns River Junior College	21,790	27,875
St. Petersburg Junior College	150,795	144,404
Tallahassee Community College	34,081	27,825
Valencia Community College	60,335	57,939
Total	$2,114,541	$1,906,552

TABLE 3

SPD EXPENDITURES BY FUNCTIONAL AREA
PRIMARILY SERVED, 1969-70 THROUGH 1972-73

Functional Area	1969-70		1970-71		1971-72		1972-73	
	Cost	# Activities	Cost	# Activities	Cost	# Activities	Cost	# Activities
A	$ 193,859	47	$ 190,310	36	$ 130,994	33	$ 248,337	40
F	12,406	3	4,247	3	4,500	1	2,448	3
F,A	391	1	12,884	3	23,963	1	-	-
I	1,744,531	217	1,514,633	228	1,273,962	161	838,400	167
I,A	100,974	21	422,986	17	139,421	11	194,822	12
I,F	11,989	6	17,362	8	-	-	800	-
I,F,A	45,423	6	8,419	3	17,070	1	-	-
I,P	101,476	19	215,607	21	176,147	13	34,197	4
I,P,A	223,017	16	532,903	27	238,694	26	384,722	23
I,P,F,	55,983	3	5,619	4	-	-	-	-
I,P,F,A	112,152	18	190,542	19	7,960	2	-	-
P	23,482	12	61,320	21	57,207	12	167,607	23
P,A	11,704	3	16,340	3	2,320	2	-	-
P,F	1,245	1	-	-	-	-	-	-
N	7,659	21	36,761	9	-	-	35,219	10
Total	$2,646,291	394	$3,229,933	402	$2,072,238	263	$1,906,552	283

Key:

I - Instructional
P - Guidance, testing, student personnel services
F - Facilities
A - Administration and other support services
N - No functional area indicated

TABLE 4

SPD EXPENDITURES BY COLLEGE PROGRAM
PRIMARILY SERVED, 1971-72 AND 1972-73

College Program	1971-72		1972-73	
	Cost	# Activities	Cost	# Activities
U	$1,411,601	144	$1,163,215	118
P	123,555	29	207,367	41
P,T,O	243,937	24	132,395	33
P,T	100,605	18	164,421	35
O	46,614	10	60,284	16
T	36,471	8	46,936	19
T,O	25,871	8	48,761	3
CS	-	-	42,353	7
P,O	22,984	4	5,903	2
P,T,E	34,752	3	-	-
P,T,CS	2,313	3	2,832	1
P,CS	3,782	3	-	-
E	1,105	2	32,085	8
P,E	10,803	2	-	-
P,E,CS	2,485	2	-	-
P,T,U	2,911	1	-	-
O,E	452	1	-	-
P,T,E,CS	1,997	1	-	-
Total	$2,072,238	263	$1,906,552	283

Key:

P - College parallel (Associate of Arts)
T - Associate of Science
O - Other occupational
E - Enrichment courses
CS - Community services (Other than formal courses)
U - Unallocable or comprehensive

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